



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING

Date: 12th December 2022

In attendance:

Chair	Vice Chair Hon Treasure	Hon Secretary	Assistant Treasurer	Manager	CMTE members	Tennis Rep	Bowls Rep
Gina Jones	Paul Brooke	Clare Dare		Charlotte Nourse	Andy Grainger Ben Brooke	Richard Fernandes	Graham Dean

Apologies:

Ian Willcock	Jo Parry			
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**Opening
welcome /
statement**

The Chair opened the meeting at 6:30pm confirming attendance and apologies.

**Minutes
from Last
meeting**

It was agreed that the minutes from the November 2022 meeting were a true and accurate representation of the discussion that took place.

**Actions and
matters
arising from
the minutes
of last
meeting**

- Deeds of Club to be found to look at boundaries or requested from Tewkesbury Borough Council - Andy Grainger has had no reply from TBC - ONGOING
- Fence ownership - ONGOING
- Grants for energy - CLOSED registered as a Warm Space £500 grant
- Health and Safety Report - ONGOING with assistance from insurance company
- Grant for skittle alley - CLOSED
- Kitchen maintenance - ONGOING
- Disabled access and accessibility - date for meeting 28th November 2022 - ONGOING as date was postponed. New date 9th January 2023
- TV and installation of wiring in the function room - completed CLOSED
- Email to Malcolm Baker - Secretary replied - CLOSED
- Signage up for when TV's are turned off - CLOSED
- Warm Space - advertise as the Club is one - COMPLETE AND GRANT RECEIVED - CLOSED
- Higos Club Insurance - RENEWED - CLOSED
- Slabs near the Tennis Club house to be relayed and tidied up (by Spring) - ONGOING
- Cricket festival meeting - see report after Treasurer's Report - CLOSED
- Zero tolerance meeting - CLOSED

**Bowls Rep
report**

Gina welcomed Graham to the meeting.
Meeting held last Wednesday.
Club now have a designated fundraiser who is already looking at obtaining grants etc.
Looking at recruitment and how the new season will look.

	<p>Clare asked for dates of Bowls meetings so that she will be able to attend as Churchdown Club representative.</p> <p>Next meeting 11th January 2023</p>
Tennis Rep report	<p>Hoping to finalise the design for the new Club House (shed) at the back of the courts. It will be longer (20ft). Planning was applied for on the 21st November 2022, where a letter was sent. Clare queried this as the main Club was not aware that the letter was sent - Clare to email Mike S for further updates - ACTION</p> <p>Maybe a Christmas tournament between Christmas and New Year, weather dependant.</p>
Treasurer report	<p>Profit and Loss shared for November.</p> <p>Great month. Bar sales nearly £15k. Well done to Charlotte and the staff.</p> <p>£3000 grant was received.</p> <p>World Cup opening was successful and everyone enjoyed the atmosphere.</p> <p>Current account - £5,569.70</p> <p>Savings account - £60015.00</p> <p>Petty Cash - £200.00</p> <p>Cash - £750</p>
Cricket Festival meeting	<p>Paul Brooke attended the Cricket Festival meeting on 23rd November 2022 organised by Joe Kaniecki. T.Mahon invited to attend but was unable to do so. Paul spoke to T. Mahon to ensure questions were asked at the meeting that would assist the Club further with a decision.</p> <p>Games relating to the festival below:</p> <p>Thursday 20th July – Glamorgan (4-day)</p> <p>Monday 24th July – Western Storm v Sunrisers (1-day)</p> <p>Wednesday 26th July – Worcestershire (4-day)</p> <p>Sunday 30th July – Wiltshire (1-day)</p> <p>Tuesday 1st August – Derbyshire (1-day)</p> <p>Friday 4th August – Northamptonshire (1-day)</p> <p>Tent size of 20m x 15m, this size would allow space for a bar, kitchen and the suggested number of guests attending to comfortably fit. Price will be £35 plus VAT per square metre which would mean the suggested tent hire cost only would be £10,500 plus VAT. Allowance for a cold store facility along the back - fence area which the Club will need to provide. This would will be for 3 weeks.</p> <p>Bar sales need to be similar as the main sponsors - not member's prices.</p> <p>Tent will be positioned away from the main stage and main bar.</p> <p>Possibility of evening opening after matches have finished.</p> <p>The Club will need for the 3 weeks (additional costings to the tent hire)</p> <ul style="list-style-type: none"> ● furnishings ● staffing ● fridges ● catering ● cold store facility ● Main Club remains open (staffing for this too) ● Event organiser separate from manager of the Club. ● <p>There is a difference in opinion on how profitable the Cricket Festival has been in the past.</p>

	<p>Discussion was held as to whether the Club is in a fixed position, financially, to participate in the Cricket Festival 2023. This was discussed in detail.</p> <p>Vote unanimous that the Club will not be attending the Cricket Festival 2023. The Club will consider 2024 with an Event Organiser. Members are welcome to contact the committee to discuss the decision made during this meeting. Contact via letter or email cclub.secretary@btconnect.com and a meeting will be organised if required. Letter to Cricket Festival to decline attendance - ACTION</p>
<p>Secretary report</p>	<p>Thank you to Stu A, Rodger S, Johnny, Nigel and Malcom and anyone else who has helped in clearing the area to the side of the Club. It is commendable and appreciated.</p> <p>More brown bins to be ordered.</p>
<p>Mangers Report</p>	<p>Christmas staffing confirmed plus opening hours decided, to be advertised this week.</p> <p>Unlicensed alcohol brought onto premises by minors during a World Cup game, addressed and all under 18s need to be accompanied for the duration of their visits in the future. Thank you to Paul and Ben for managing the door.</p> <p>Function room was used. Function room is not well heated. Engineer has been in. Two radiators are not working and the boiler was suggested that is wasn't sufficient to warm the whole Club. Blinds to be considered - ACTION</p> <p>Price increases applied plus any anomalies addressed, on the whole no negative comments. Unfortunately, we are due an additional increase from suppliers in the New Year of an of average 15% per barrel - prices will be reviewed again.</p> <p>New drinks price list also produced for Spicy Aroma which complies with lease agreement.</p> <p>Molson Coors retro payment plus listing fee paid into the Club's account.</p> <p>Sky Sports discount is changing from 30% discount to 50% based on the number of barrels we order per week. It does fluctuate.</p> <p>Business rates rebate received which means no more business rates to be paid until it is recalculated in March 2023.</p> <p>5 year till repayment completed.</p> <p>Christmas raffle - suggest £100 first prize, £50 second prize, bottle donation - agreed by Committee. Raffle will be drawn on Friday 30th December 2022 during the quiz.</p> <p>Front area improvements by Club's gardener and members meant that the skip was well utilised.</p> <p>Quote for front fence replacement - wooden picket fence instead of wiring. Committee requested an additional quote for comparison - ACTION</p> <p>Club insurance renewal completed and paid in full in December.</p> <p>Warm space registered.</p>

AOB	<ul style="list-style-type: none"> Price increases were not advertised as a poster in the Club - price increases will be communicated in the future in the Club, social media and email distribution.
Date of next meeting	Committee meeting Monday 9 th January 2023 at 6:30pm.

Clare Dare
Hon Sec CCL

Ongoing actions and new ones from December 2022 CMTE meeting:

	Action	Assigned to
	Deeds of Club to be found to look at boundaries or requested from Tewkesbury Borough Council.	Andy/Paul
	Fence ownership	Andy
	Health and Safety Report	Clare/Ian
	Kitchen maintenance	Charlotte
	Disabled access and accessibility	Clare/Gina/Charlotte
	Slabs near the Tennis Club house to be relayed and tidied up (by Spring)	Charlotte
	Email Tennis Club regarding planning permission for new Club House	Clare
	Letter to Joe Kaniecki declining Cricket Festival 2023 attendance	Paul
	Front fence additional quote required	Charlotte
	Function room heating and blinds	Charlotte