



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING

Date: 7th March 2022

In attendance:

Chair	Vice Chair	Hon Treasurer	Hon Secretary	Assistant Treasurer	Manager	CMTE members	Tennis Rep	Bowls Rep
Gina Jones	Paul Brooke	Adam Doherty	Clare Dare		Charlotte Nourse	Andy Grainger James Maud	Richard Fernandes	

Apologies:

Roger Stollery	Ian Willcock			
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**Opening
welcome /
statement**

The Chair opened the meeting at 6:29pm confirming attendance.

**Minutes
from Last
meeting**

It was agreed that the minutes from the February 2022 meeting were a true and accurate representation of the discussion that took place.

**Actions and
matters
arising from
the minutes
of last
meeting**

- Constitution of the club to be reviewed and updated on the 21st February 2022 – Completed except four points - ONGOING
- Contact council regarding gate through to the park – ONGOING to be AOB on next meeting.
- Retaining wall - ONGOING
- Finalise SA Glos Ltd Lease – now needs to be signed - ONGOING
- Spring Work Days to advertise - CLOSED
- Disabled access and facilities – Reviewing Summer 2022 looking at grants/quotes
- Sign writing - ONGOING
- Weston Cider Tour to be advertised when weather is warmer-CLOSED
- Wall Art for outside shutters- installed next week - CLOSED
- Plans for Queen’s Platinum Jubilee-CLOSED

**Bowls Rep
report**

Roger was unable to attend the meeting.
Their meeting is not until Wednesday 9th March 2022. They are planning a flyer to be delivered around Churchdown.
A work day was held on March 5th 2022.
Another work party will be planned.

**Tennis Rep
report**

Work day on Saturday 5th March. Concentration was around the tennis area and shed.

Trophy cabinet will be installed into the shed.

Treasurer report	<p>Profit and loss report shared. Net profit for February 2022 - £5781.73 Increase in bar sales all other expenditure is the same as the previous month.</p> <p>Current account - £5496.38 Savings account - £68000.00 Cash - £2700.00 Petty Cash - £200.00</p> <p>Adam has all the costs for last year's accounts so these will be sent to the auditor, Mr Wilden.</p>
Secretary report	<p>James Hull (Paddy) has stepped down as a committee member. We would like to thank him for everything that he has done with the refurbishment and the club. All of his work and effort is very much valued. Thanked Gina and Paul for completing the constitution.</p>
Mangers Report	<p>Staffing all fine. Holiday cover is required for Alison over Easter for cleaning duties. Charlotte is on holiday the week beginning 23rd May 2022 for a week.</p> <p>Three artificial grass quotes obtained with a variety of surface options where you will see artificial most cost effective. Committee voted and all agreed with the lower cost provided by Silver Tree Services Ltd £8750 plus VAT. They will:</p> <ul style="list-style-type: none"> • Move benches to a suitable location for the duration of the works • Spray existing turf to kill of all grass in the area • Installation of wooden frame to surround the entire area to bring the final height of the grass up to the existing slab height – slabs to remain due to irrigation system and frameworks. • Laying of membrane throughout the 36.9m x 2.9m area • Laying of 100mm hardcore base within the frame to within 30mm of the top of the frame • Laying of 30mm grano dust and compacting on top of the hardcore base • Installation of 38mm artificial turf • Secure all edges to wooden surround <p>With the artificial grass, there can be no smoking on that area therefore a more defined smoking area will be present.</p> <p>Workday took place, thank you Paul Brooke for mowing the seating area. Area to side of tennis to be planted with wild flower seed (Charlotte & Steve Leaver). Hoping to get this area fenced off to stop children running along it.</p> <p>Sunday roasts are getting excellent feedback and reviews. As expected, drink sales have increased on a Sunday. Food hygiene inspection Thursday 10th March 2022.</p> <p>Wake flyer distributed to local funeral directors.</p> <p>Posters are coming for Folk and Ale Festival/Cider Festival and the Jubilee</p> <p>We now have 350 members.</p>

AOB	<p>Membership card on the till was brought up. It is apparent that the card is being used for not just visiting teams for Bowls and other teams. At a previous committee meeting a few years ago, it was agreed that the card would only be used for visiting teams. If a member did not have their card, then they will be charged the full price for drinks.</p> <p>The committee would like it to be managers discretion on when to use the card. This will be readdressed at the next meeting.</p> <p>Tables for Sunday roast not to be the card tables as some members can not stretch their legs – ACTION</p> <p>Skittle quote for painting – ACTION</p> <p>Luke Barnes (chef) was introduced to the committee by Charlotte. Luke has lots of ideas to move the kitchen on. These will be shared as and when the time is right. Luke happy that the numbers on a Sunday are increasing. He is aiming for 50 covers each Sunday. Luke is happy with the kitchen as it is and is hoping for a Food Hygiene rating of 5.</p>
Date of next meeting	4 th April 2022 at 6:30pm

Clare Dare
Hon Sec CCL