



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING

Date: 11th March 2024

In attendance:

Chair	Vice Chair Hon Treasure	Hon Secretary	Assistant Secretary	Manager	CMTE members	Tennis Rep	Bowls Rep
Gina Jones	Paul Brooke	Clare Dare	Rachel Tomkins	Charlotte Nourse	Jo Parry	Richard Fernandes	Graham Dean
					Andy Grainger		
					Jason Tomkins		
					Grant Burgess		

Member: Patrick McCaffrey

Apologies:

Ben Brooke		Ian Willcock			
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**Opening
welcome /
statement**

The Chair opened the meeting at 6:30pm confirming attendance and apologies.

**Minutes
from Last
meeting**

It was agreed that the minutes from the February 2024 meeting were a true and accurate representation of the discussion that took place.

**Actions and
matters
arising from
the minutes
of last
meeting**

- Secondary savings account to be opened - waiting to hear back from the bank - ONGOING
- Debit card for Charlotte
- Disabled access and accessibility - ONGOING
- Unification of IT - ONGOING
- Contacting business regarding if they use SMART METERS - Currently talking to British Gas regarding contract (current provider) - ONGOING
- Energy comparisons
- SNAG list for maintenance - require sub-committee - ACTION
- Location of Juke Box - see Manager's report
- Archaeological work - see Secretary's report
- Preparation for P/L ready for AGM - complete and waiting for audit to be signed off - CLOSED
- Lighting outside (brightness) - part of SNAG maintenance - CLOSED
- Order furniture for skittle alley and function room - all ordered and working well. Positive comments from regular users - CLOSED
- Dual-SIM for Charlotte - Charlotte has confirmed she is happy with the way it works currently - CLOSED
- Appearance of outside of the Club - Thanks to Committee members (Patrick and Jason) and members (Johnny) for contribution - CLOSED
- Events linked to National Days - ONGOING

<p>Bowls Rep report</p>	<p>Preparing for the season which starts next month. Have approximately 55 members for this coming season, compared to 43 last year. Confirmed August 17th for the Club's Family Fun Day. Brought mobile steps to assist players down onto the Green. Discussion regarding the accessibility onto the Green in a wheelchair, this will assist in obtaining sports grants (Barnwood Trust) - ACTION Club Committee thanked the Bowls for how the Green has been maintained.</p>
<p>Tennis Rep report</p>	<p>Due to weather, the shed erection has been delayed. Ben Evans has arranged a meeting to organise a committee to discuss Section 106. The money has gone to John Daniel's and GL3. Ben Evans wants all sports club's in Churchdown to unify all sections and discuss where grants are available and if another Section 106 is available, that we have a say. Paul B will attend the meeting on behalf of Cricket and the main Club. Neil will represent Tennis. Tennis are happy for disabled access into the tennis courts. Junior coaching is starting after Easter on Saturday mornings. Matches will also restart in May</p>
<p>Treasurer report</p>	<p>There has been an amount spent on the Club therefore a loss of £2737.75 has been made this month. General expenses will be monitored. February general expenses included the new furniture. Current account: £6970.70 Savings: £90092.00 Cash: £500 Petty cash: £250</p>
<p>Secretary report</p>	<p>Membership: 457 to date</p> <p><u>Correspondence from members:</u> Email from David Walesby regarding the felling of the tree in the 'Memorial Garden'. Reply email will be sent regarding the reason for the felling of the tree and what is going to be in its place - ACTION</p> <p><u>Access for all:</u> The application has been approved for the external ramp and front extension with a condition of implementing a programme of archaeological work in accordance with a written scheme of investigation - ACTION An official thank you was sent to Trevor Thorn.</p> <p>National Lottery Community Grant has been unsuccessful. No correspondence from 4Grants. Next steps? Jo has contacted National Lottery to obtain feedback regarding the application and when we can submit again. They did recommend that the Club signs up to a Gloucestershire Initiative bulletin, which we have done. Barnwood Trust could be applied for ongoing funding up to £150k over three years. We would need to get Bowls and Tennis to state that wheelchair bowls and tennis is available. It also needs to be inserted into the constitution as an additional rule - ACTION</p> <p>Molson Coors contribution to Access For All is £4000 and is currently in the savings account. Strategy for Fundraising - ACTION</p>

<p>Mangers Report</p>	<p>Second wine tasting was on Sunday 25th February- great member involvement and feedback, all happy with price & quality although quality of Merlot could be improved.</p> <p>Mothering Sunday lunches were successful with 40 covers in both function room and bar plus takeaways free. A glass of wine or mocktail as a treat for all mothers. Racing brunches - 32 covers booked over 2 days. Bottomless Prosecco & rugby in on Saturday 16th March.</p> <p>Poker trial took place, monthly bookings confirmed with Trevor, additional member of staff not required unless drinks sales pick up as drinks sales were low.</p> <p>New furniture installed in function room and skittle alley, really pleased with it and have had positive feedback from some of our regular hires.</p> <p>Molson Coors technician attended and replaced Thatchers Haze with Staropramen. there is bottled fruity ciders including haze available.</p> <p>Thank you to Jason for assisting in the transfer over of the till support provider.</p> <p>Sunday extended opening hours until 9pm due to fire regulations for Spicy Aroma except for Sunday 7th April due to a pre-bookend event.</p> <p>Saturday 17th August family fun day confirmed with Bowls and Tennis.</p> <p>Jukebox options: Current provider AGD entertainment are not willing for the outlay or effort to upgrade or reposition the jukebox. Researched two alternatives: Dransfield who already provide our lotto machine and Leisureplay who have provided a jukebox in the club before AGD. Need to consider if we cancel AGD jukebox we could also loose collections on fruit machine - do we loose these two machines too? Dransfield can provide a selection of fruit machines £35 per week plus vat rental Dransfield would not recommend contactless option due to 30% transaction fees, all his customers use coin/app for transactions both advise new jukebox could be positioned anywhere, favour wall by kids toy area but would this be strong enough as it's a stud wall? Other suggested positions? Leisureplay no cash option only contactless (no fee) and app profit share once costs taken out.</p> <p>Costings will be compared and discussed at next meeting or earlier - ACTION</p> <p>Year-end information sent to Wildins. Will look at an effective and seamless transition of accounts next year.</p>
<p>AOB</p>	<ol style="list-style-type: none"> 1. Non-members drink prices - suggestion that they are increased to encourage more membership. How would this affect the away teams from Skittles / Bowls / Tennis? <i>Wine prices</i> have increased and need to be reviewed. The wines have changed and therefore prices have increased - also review servings. Stock taker due in two weeks' time. Will look at report at costings and profit margin and discuss at next meeting - ACTION 2. Savings account - To look at an account separate from Barclays which has a better interest rate. Barclays indicated that the Club did not have enough funds to open a high interest account.

	<p>3. Background music - will be played until sports are on to create an ambience - ACTION</p> <p>4. Interest from a member to return to the Committee who has expertise in finance - this was greatly supported by the current Committee and not opposed.</p> <p>5. Fire report - A special meeting was held last Sunday to discuss the immediate actions. The opening hours of the main Club have been extended on a Sunday so that Spicy Aroma have a fire exit other than their kitchen. Mr Rubal will ensure that after 9pm on a Sunday there will only be a take-away option. A fire alarm needs to be a priority - three quotes need to be gained - ACTION</p> <p>Gina thanked AGM fire (Patrick) for the assessment and the discounted price for the Club.</p>
Date of next meeting	<p>AGM March 25th 2024 at 7pm Committee meeting Monday 8th April 2024 at 6:30pm</p>

Clare Dare
Hon Sec CCL

Ongoing actions and new ones from March 2024 CMTE meeting:

	Action	Assigned to
	Secondary account to be opened	Paul
	Disabled access and accessibility Grants	Committee
	Unification of IT	Jason/Paul/Gina
	Savings secondary account to be opened	Paul
	Debit card for Charlotte	Paul
	Contacting business regarding if they use SMART METERS	Paul to contact British Gas and check % Spicy pay as Club only has one meter.
	Energy comparisons	Committee
	SNAG list for maintenance	Committee
	Programme of archaeological work	Clare
	Juke box quotes on two providers	Charlotte
	Events linked to National Days	Charlotte/Jo
	Reply to David W	Clare
	Additional rule in constitution for wheelchair use on tennis and bowls	Clare/Jo
	Strategy for Fundraising sub-committee	Committee
	Non-member prices on drinks	Committee
	Wine servings	Committee
	Fire alarm quotes	Grant/Patrick