



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING

Date: 13th November 2023

In attendance:

Chair	Vice Chair Hon Treasure	Hon Secretary	Assistant Secretary	Manager	CMTE members	Tennis Rep	Bowls Rep
Gina Jones	Paul Brooke	Clare Dare		Charlotte Nourse	Ben Brooke	Richard Fernandes	
					Grant Burgess		
					Jo Parry		
					Andy Grainger		
					Jason Tomkins		

Apologies:

Ian Willcock	Rachel Tomkins	Graham Dean			
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**Opening
welcome /
statement**

The Chair opened the meeting at 6:32pm confirming attendance and apologies.

**Minutes
from Last
meeting**

It was agreed that the minutes from the October 2023 meeting were a true and accurate representation of the discussion that took place.

**Actions and
matters
arising from
the minutes
of last
meeting**

- Disabled access and accessibility - ONGOING
- Secondary account to be opened - ONGOING
- Debit card for Charlotte - ONGOING
- Produce graphs for P&L - ONGOING
- Music and TV in skittle alley - discuss November meeting - music being installed - will discuss TV option once the music is installed - ONGOING
- List of compliance for Bowls Club - ONGOING
- Memorial Garden clearance - Club gardener will begin work - CLOSED
- Contacting business regarding if they use SMART METERS - ONGOING
- Energy comparisons - ONGOING
- Lager selection - lager selections will need to remain as they are due to the Sky discount that the Club receives - CLOSED

**Bowls Rep
report**

No representative present.
Clare represented the Club at the Bowls AGM.

**Tennis Rep
report**

Paul Brooke will represent the Main Club at the Tennis AGM tomorrow.
A new shed has been decided on and the measurements will be given to the Main Club so that it can be marked out before building is erected. Ordering date to be confirmed.

	<p>Another grant from the Parish Council has been received for the installation of an electricity supply to the shed. A long-term plan is to try and get lights for the courts. This will involve sourcing funding and planning permission.</p>
Treasurer report	<p>£5,594.68 profit after taxation Current account: £5,714.00 Savings: £88,682.00 Cash: £500.00 Petty cash: £200.00</p>
Secretary report	<p>Nothing to report. Meeting to be arranged to move the Access for All project on - ACTION</p>
Mangers Report	<p>Busy weekends! Two very successful bottomless event, one took place in October the next one (festive afternoon tea) 2nd December - nearly sold out Gin day - the platters were not successful but gin pairing into the evening was.</p> <p>Wine tasting taking place Sunday 19th, will send price proposals to all of us before then.</p> <p>Festive events: 4 x wreath making workshops Bottomless afternoon tea 2nd December 16 Dec children's Christmas party plus Santa visit 17 Dec Christmas themed roast 20 Dec Parish council attending for a festive lunch 22 Dec Excelsior Brass Band - carols in the bar with printed song sheets, mince pies and mulled wine Christmas Eve - free play jukebox 29th - festive quiz NYE- The Loki Band Need to do Christmas rota and confirm staff are available for Christmas Day opening and then we will be able to confirm festive opening times Charlotte away 29 Dec - 7 Jan</p> <p>Speaker system to be fitted 21/22 Nov Alarm service 20 Nov</p> <p>Wall repairs STILL waiting for quote for wall at front repairs and sand</p> <p>Upgraded to Mailchimp for newsletters. Everyone should have received an invite on email to wine sampling this morning, plus Sunday roasts. Hopefully a. more professional email tool.</p> <p>NYE we are only licensed to serve until midnight so need to apply for a temporary event notice if we wish to serve past midnight.</p>
AOB	<ul style="list-style-type: none"> • Letter from M Baker to request the Club to help with releasing funds from U3A ledger - unanimous decision that the Club could not assist with such a matter - reply to be sent - ACTION • Checking of the roof - requires sweeping - ACTION • Christmas Raffle - due to all the other festive commitments this will not happen unless a member would like to take responsibility for organising it.

	<ul style="list-style-type: none"> Independent License for CCTV - ACTION
Date of next meeting	Monday 11 th December 2023

Clare Dare
Hon Sec CCL

Ongoing actions and new ones from November 2023 CMTE meeting:

	Action	Assigned to
	Disabled access and accessibility	Clare/Rachel/Gina/Paul
	Secondary account to be opened Debit card for Charlotte	Paul/Gina/Andy G/Charlotte
	Produce graphs for P&L	Paul/Gina/Charlotte/Adam
	Music and TV in skittle alley - discuss November meeting	Grant
	List of compliance for Bowls Club	Gina/Clare
	Contacting business regarding if they use SMART METERS	Gina / Grant / Paul
	Energy comparisons	Paul / Grant
	Contact Grants broker if it is feasible to two separate applications.	Clare
	Accurate billing (water/gas/electricity)	Paul/Ben/Charlotte
	License extension for NYE	Charlotte
	Letter to M Baker regarding request to release funds	Clare
	Checking of the roof	Paul/Jason/Grant/Ben
	Independent license for CCTV	Gina/ Charlotte