



**MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING**

Date: 9<sup>th</sup> October 2023

In attendance:

Chair	Vice Chair Hon Treasure	Hon Secretary	Assistant Secretary	Manager	CMTE members	Tennis Rep	Bowls Rep
Gina Jones	Paul Brooke	Clare Dare	Rachel Tomkins		Ben Brooke	Richard Fernandes	
					Grant Burgess		
					Jason Tomkins		
					Andy Grainger		

Apologies:

Ian Willcock	Charlotte Nourse	Jo Parry	Graham Dean		
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**Opening welcome / statement**

The Chair opened the meeting at 6:32pm confirming attendance and apologies.

**Minutes from Last meeting**

It was agreed that the minutes from the August 2023 meeting were a true and accurate representation of the discussion that took place.

**Actions and matters arising from the minutes of last meeting**

- Disabled access and accessibility - ONGOING - SGM 10<sup>th</sup> October 2023
- Secondary account to be opened - ONGOING
- Debit card for Charlotte - ONGOING
- British Gas taking £6000 - Paul contacted British Gas - CLOSED
- Fire buckets to be ordered - ordered and waiting for sand - CLOSED
- Speakers in the bar and overall audio - work commencing 21<sup>st</sup> November 2023 - CLOSED
- Contact 4Grants - Clare contacted will discuss at SGM - CLOSED
- Produce graphs for P&L - ONGOING
- Music and TV in skittle alley - discuss November meeting - ONGOING

**Bowls Rep report**

None  
Committee communicate with Bowls Club - **ACTION**

**Tennis Rep report**

Shed has been removed and partial refund received.  
Meeting regarding the shed. Members will visit sheds to decide the next steps.  
Tennis will communicate with main Club before installation.  
AGM 14<sup>th</sup> November 2023  
Tennis mentioned about the derogatory language used at the outside seating area. Main Committee to monitor.  
Matt (Club gardener) to concentrate near shed area - **ACTION**

<p><b>Treasurer report</b></p>	<p>P&amp;L shared £6906.66 September gross profit</p> <p>Spicy Aroma has increased food prices</p> <p>British Gas credited the account with the money that they took out in error. British Gas rates to be given to Grant so that comparison can be made against other companies - ACTION Club looking at changing to smart meters - ACTION</p> <p>Current Account - £16000.00 Savings Account - £88469.00 Cash £500 Petty cash £200</p> <p>Grant requested to see the figures as graphs - ACTION</p>
<p><b>Secretary report</b></p>	<p>No report due to Special General Meeting preparation for October 10<sup>th</sup> 2023.</p>
<p><b>Mangers Report</b></p>	<p>Staffing good. Jess and Sarah away 28<sup>th</sup> and 29<sup>th</sup> October so no food - this is advertised. Takeaway roasts launched, lots of interest, successful first Sunday although a few teething problems which can be overcome.</p> <p>Cellar chillers serviced last week.</p> <p>Molson Coors cellar technician completed some pipe updates, updated Cobra font and removed a redundant fan from external wall of building. Three-year deal signed with Molson Coors.</p> <p>Andy Guilding accepted complimentary tickets to Gloucester rugby game hosted by Mike Young, area Molson Coors rep. Reports were that it was an excellent day out and thank you to Molson Coors for offering this.</p> <p>Looking to set up regular design/printing of flyers, posters with AJ green (member - Mike Newdeck) as previous printing company contact has retired.</p> <p>All electrical work to done in collaboration with main club, using club preferred electricians to ensure main club EICR certificate is not invalidated. Stroud electrical need to replace a few internal/external main club lights so will also change security light outside bowls hut and install 4x LED strip lights, propose this is covered by Club to ensure this is completed correctly - Bowls to advise when roof is fixed so we can book this work - unanimous decision that main Club will pay for electrical work in the Bowl's pavilion.</p> <p>Sound box broken, can we go ahead with speaker install work - quote and scope of work printed out on the office table - unanimous decision that initial quote is favourable.</p> <p>On the 27<sup>th</sup> November there will be no more main bin collection from Tewkesbury Council. Currently we pay for 1 x large bin £15.20 per collection (weekly) Quote from Printwaste (who currently do glass bin and recycling) £21 per bin per collection.</p>

AOB	Basket meals - times are variable - times are no longer advertised. Basket meals are provided at the times when the kitchen staff are in preparing for Sunday roasts. Amount of rolls / basket meals available going forward, should coincide with events on in the Club.  Larger selection - could we consider selling Madri? - ACTION
Date of next meeting	Committee meeting - Monday 13 <sup>th</sup> November 2023

Clare Dare  
Hon Sec CCL

Ongoing actions and new ones from October 2023 CMTE meeting:

	Action	Assigned to
	Disabled access and accessibility	Clare/Rachel/Gina/Paul
	Secondary account to be opened Debit card for Charlotte	Paul/Gina/Andy G/Charlotte
	Produce graphs for P&L	Paul/Gina/Charlotte/Adam
	Music and TV in skittle alley - discuss November meeting	Grant
	List of compliance for Bowls Club	Gina/Clare
	Memorial Garden clearance	Charlotte / Matt
	Contacting business regarding if they use SMART METERS	Gina / Grant / Paul
	Energy comparisons	Paul / Grant
	Larger selection	Charlotte / Committee