



**CHURCHDOWN CLUB**  
**ANNUAL GENERAL MEETING**

Meeting held on **March 6<sup>th</sup> 2023** at **19:00** in the **Function Room**

Present (Top table)	Gina Jones Clare Dare Paul Brooke Andy Grainger Ben Brooke Jo Parry  Graham Wildin Charlotte Nourse	President Hon Secretary Hon Treasurer Committee Member Committee Member Committee Member  Accountant / Auditor Club Manager
Other	Richard Fernandes Graham Dean	Tennis Representative Bowls Representative
Apologies	Ian Willcock	
Members Present	21	

<b>Item 1 – Opening Statement</b>	<b>Action</b>
<p>President opened the meeting at 19:01hrs. President confirmed that the attendance was sufficient to validate the AGM. Apologies for absence.</p>	
<p><b>Item 2 – Minutes from the last meeting</b></p> <p>Andy Grainger and Paul Brooke proposed and seconded that the minutes of the last meeting were a true and accurate representation of all that was discussed in the 2021 meeting (7<sup>th</sup> September 2021). Clare Dare mentioned there was one typo - Peter Brooke should read Paul Brooke.</p>	
<p><b>Item 3 – Actions, and matters arising, from the minutes of the last meeting</b></p> <p>I. The Committee will simplify the wording and process of the constitution - <b>completed and upload on the Mutual Society platform.</b></p> <p>II. Removal of Constitutional change Rule 5, made 26<sup>th</sup> March 1992 Charlotte Nourse proposed that this be removed as visitors have not signed in for a number of years. Graham Dean posed the question if this would affect the Club's insurance based on fire safety regulations. This Rule will remain in place until the information is sourced. If this does not affect fire and safety regulations and insurance, then the paragraph will be deleted from the constitution. - <b>insurance not affected.</b></p> <p>III. Annual review of DeliPizza lease - <b>rent review remains £500 per month</b></p> <p>IV. Spicy Aroma Lease Term - <b>5 year lease with rent review 1<sup>st</sup> and 3<sup>rd</sup> year.</b></p> <p>V. Lease agreement with Bowls and Tennis section - <b>complete 10 year term</b></p>	<p><b>CLOSED</b></p> <p><b>CLOSED</b></p> <p><b>CLOSED</b></p> <p><b>CLOSED</b></p> <p><b>CLOSED</b></p>

**Item 4 – President’s Annual Report.**

It is my pleasure to welcome you all to our Annual General Meeting.

We have had another remarkable year, and I am proud to say that our Club continues to prosper, thrive and grow.

I would like to thank Mr Adam Doherty for his service as Treasurer during the Covid-19 pandemic and for all the hard work he put in to keep the Club going through such a difficult time. I can inform you that Mr Paul Brooke has taken the position of treasurer. Adam has now been employed as the Club’s book keeper and we have kept the continuity of the Club finances. Adam provides the treasurer with up-to-date and accurate reports of the Club's financial position that are reported at our monthly Committee meetings.

I can confirm the Club is doing well and on track for growth. There has been a significant amount of money reinvested into updating and modernising old and outdated equipment. There is a constant need for maintenance, security and health and safety requirements. This is reflected in the reduced profit margins this year.

The Spicy Aroma lease has now been signed. There was a large amount of work taken on by Clare and Charlotte. Thank you for all your hard work. Additional thanks to some of our members that helped out with the process.

All constitution changes have been made and submitted to Mutual Society. Thank you again to Clare, Charlotte and Paul for all the work you put in.

I would like to thank the Bowls Committee Representative (Graham Dean) and the Tennis Committee Representative (Richard Fernandes) for their continuing support of the Club.

I would like to thank Charlotte Nourse for her constant professional attitude in her position as Club manager. I would like to thank her and all her staff for their hard work and seamless effort in making all members and non-members welcome throughout the year. She continues to complete a manager's report at the monthly Committee meeting (published on our website) that gives the Committee a full comprehension of the Club's day-to-day running. Also, for her hard work advertising on Facebook/Instagram and producing the CCL Newsletter sent to all members who have provided their email addresses. We have seen huge success in events, clubs and functions during 2022 and look forward to continued growth in 2023. Skittles have been incredibly popular and the live music calendar is something that everyone can look forward to. Festivals will also be making a comeback due to their success.

Sunday lunch is proving to be successful. Thank you to Jess and Sarah for your hard work producing a really good quality meal at a reasonable price. Thank you to Charlotte and Clare for your ongoing work in obtaining our 5-star hygiene rating and all the other hard work that goes on behind the scenes.

I would like to thank Delipizza for their continued quality and hard work in providing such a professional service.

We will not be attending Cricket Festival this year due to the increased cost of taking part. The door is open for us to reconsider next year.

I would also like to thank the entire Committee for dedicating their time in helping to support the Club. James Hull has left the Committee, I would like to thank him for all the hard work he has done. I would like to welcome the new Committee members last year Ben Brooke and Jo Parry.

Thank you all for your continued support and dedication to our Club. Together, we will continue to make a positive impact in our community.

**Item 5 - Secretary’s Annual Report.**

*Clare Dare gave a prepared speech:*

At the last AGM there were 348 members. To date there are 387 members of which approximately forty are new members. Renewals are still taking place. A data capture is happening this time round and the members list updated.

A health and safety inspection has occurred with a list of improvements to be made. These will be posted up on the noticeboard with the hope that members will be able to offer their services to replace/fix/improve what is needed to keep the Club safe for our members.

There have been numerous discussions about disabled access/accessibility for all into the Club. In 2017 Claudette Wood (Dood) contacted a company about the possibility to install an external lift from the

carpark to the main Club doors. Drawings were sent and the model provided. As far as we are aware nothing else happened after this. The Committee have now continued the work that Dood started.

Two companies have been approached to complete the work and install the lift. So far there has been one quote for the lift only - £16500 exc VAT.

**Question from J Packwood: Where will the lift be positioned?** The lift will be in the far corner of the car park so that it will be adjacent to the Club's main entrance.

Planning permission has now been applied for (using those drawings and information) for approval to install an external lift, raise the level of the pathway to allow all level access into the main Club and a ramp to gain access to the Bowls and Tennis section. The car park will therefore need resurfacing and parking slots changed. An access for all toilet will also be built.

The idea of how this will look is at the back of the room. We welcome all our members opinions. This information will then be placed on the noticeboard. Please communicate with the Committee about your opinions via email or in writing.

The Committee are hoping to apply for a grant (National Lottery Reaching Communities) and fundraising for the work to be completed. The National Lottery have already stated that our project is eligible to apply.

Clare will continue to work alongside Charlotte to continue with improvements to the Club and welcoming more members.

#### **Item 6 – Auditors Report.**

Mr Graham Wildin reported:

Reference to page 4

Bar takings have gone up considerable from the previous year. Compare it to 2020 pre-Covid bar takings are back up to normal.

Spicy Aroma pays a rent and then alcohol sales come through the Club. That has increased a lot over the last twelve months. Therefore on the report under rents received (£35000) is the rent for Spicy Aroma (£12000) and DeliPizza (£6000) as well as the turnover that comes from Spicy Aroma (£17500) which generates profit for the Club.

Income is about the same except for the grants

Expenses:

Staff

Entertainment and licence - Sky (£10000)

Repairs - outside landscaping/carpeting/decoration and electrical.

Refer to Page 5

Overall, even though the Club had all those repairs we show a surplus of £14000. There was more the previous year but that was the Covid year.

Overall a very good year for the Club and the Club is back to levels where we were in at least in 2020. Most Club's Mr Wildin has seen are going down in turnover.

Refer page 6

Shows where the Club stands at the end of January 2023.

£84000 in the bank compared to £73000 in the previous year. Even though the Club have spent all that money in repairs and improvements, the Club has ended up with a very healthy position for 2024.

Overall a very good set of accounts.

**Question from G Darby asking about the detail of the sundries:**

Adam Doherty wages for book keeping - £4000

Waste disposal - £3600

Pest control - £400

Rest is general things.

### **Item 7 – Treasurers Report**

Mr Paul Brooke reported:

Paul Brooke introduced himself as the new treasurer when Adam D resigned. Paul continues to follow the procedures that Adam put in place and where possible continue to make any savings we can. Adam put in a good set of procedures in place that it has made Paul's job easier.

Paul referred to the expenditure that has already been reported by Mr Wildin.

Largest expenditure was the outside area which has been a great success.

Cricket Festival meeting at Old Pats was attended by Paul. Paul had discussed with T Mahon before the meeting so that Paul was equipped for the meeting.

No movement on costings and size. £10000 for the tent for the three weeks. This did not include furnishing. The Committee estimated that the Club would need to spend at least £25000 before even started. At the festival there will be no 20:20 and the drinks would need to be transported to the Club and back each night.

Paul spoke to Old Pats. They did not make as much as they hoped last year. The only way they thought they could make it profitable would be to use the tent after the cricket festival closed.

The Committee did try and investigate whether it was feasible but it was too high risk to outlay that sort of money.

#### **Question from Mr T Mahon:**

**The figures for energy use look quite low compared to how it looks right now. Is the Club on a fixed rate?**

The current agreement the Club has with Clear Business ends in April 2023. The recent quote sent from them, the unit cost has gone up eight-fold to what the Club is paying right now. Paul will contact the supplier to negotiate and will try to find the lowest rate as possible. The Club is still paying off some debt that we have with them as the Club had underpaid in the past.

Charlotte mentioned that we have some areas of inefficient heating where investments will be put in (more efficient radiators etc) and addressed in the next six months ready for next winter.

### **Item 8 – Bowls Section Report**

Mr Graham Dean reported:

Myself and the Bowls Club Committee would like to thank Club for the help we have had and received for the first full year with special mention to Gina, Charlotte and Clare who have done a lot of work to help the Bowls Club out during the year.

The Bowls Club have had a good recruitment which we hope we can do the same this year.

The Sunday League last year, the men entered, went a lot better than the Bowls Club anticipated. They finished half way up the table in Division Five.

The ladies have entered a league for this coming season which will give the new players a lot of experience.

Hoping to get a men's team back into the AGL which will be good for the Bowls Club and the main Club as there will be six games of forty people coming.

Graham's main aim has to keep the Bowls Club going.

### **Item 9 – Tennis Section Report**

Mr Richard Fernandes reported:

This last year at the Tennis Club has been a year of change, we have a new Chairman, Richard, who replaces the excellent Jon; he's had big shoes to fill. A big thank you to the departing Jon. We have had our courts, cleaned and newly painted, which should give us a great few years of worry-free tennis. They look and play really well.

The Club has been lucky enough to have some great members who have really stepped up and done some great things to help the Club going forward.

Mike Speke, rode from Lands End to John O’Groats to raise a great sum of money for the Club and has been instrumental in obtaining numerous grants so that we can continue to invest in our brilliant local facilities.

Neal Cornish has had a very successful year in coaching the local children of Churchdown as well as a number of adults too. His coaching courses are always over-subscribed, which is great, especially as it brings the young players through, to now feature, in the Club’s league teams.

We had another great year for our teams in the Gloucestershire leagues with both the two men’s and ladies team cementing their places in their respective leagues, which is no mean feat as we are fighting against some much larger clubs. It’s also important to note that our ladies Club captain, Emma, plays a vital voluntary role in running this Gloucestershire league.

On the social side we had another great American tournament in the summer which was well attended. It was a shame our Christmas one had to be cancelled as they provide a great way for all our members to come along and have a bit of competitive fun.

Looking forward, we are excited to announce that we will be upgrading and changing our crumbling Club house, which is well overdue. A quick shout out to Victor and Mike (again) in helping organise this and having to endure the slow ongoing process from the local planning office.

A big thank you to the Main Club, for keeping the Tennis Club informed and updated and always willing to offer help whenever possible.

And finally, we are always looking for new members of all abilities so if you fancy a knock around, just let us know.

#### **Item 10 – Election of Office Bearers**

i. President

Nominated - Gina Jones - Proposed Graham Darby Seconded Claudette Wood (Dood)

#### **Item 12 – AOCB**

- i. Mr A Guilding - to thank the Committee as a member and as an employee. He stated that he did not need to go public on social media because the Committee are always available for any questions and they always give a satisfactory answer. Andy would like to propose a vote of thanks for the hard-working and forward-thinking Committee. When Andy is working behind the bar and the Committee are having a meeting he can ensure the members that the Committee are always discussing how they can improve the Club and generate growth and it is working. There is a cross-section of the local community with a very relaxed friendly atmosphere. There is probably twice as many people in the Club on a Friday night as there was when Andy first started working at the Club sixteen months ago. This is the place to be, this is Churchdown.
- As an employee, he stated that the staff are very fortunate to have Charlotte Nourse as their leader who is very hands on, is always at the Club and hard-working. When she is not at the Club, she is always available on the phone. She is well liked and respected by all the members. There is a very good team behind the bar and they are always flexible to cover. So as way of appreciation Andy would like to propose a vote of thanks to the Committee and three very hard-working ladies: Gina Jones (President), Clare Dare (Secretary) and Charlotte Nourse (Manager). The ladies were given flowers as a token of appreciation.

#### **Item 13– Closure**

The President closed the meeting at 19:36pm by thanking the Committee and everyone for coming.

Mr G Darby stated:

The amount of members attended is a reflection of the trust we have with the Committee but I am disappointed that regular members have not attended.	
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Gina Jones  
CCL President