



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING

Date: 7th June 2021

In attendance:

Chair	Hon Treasurer	Hon Secretary	Assistant Treasurer	Manager	CMTE members	Tennis Rep	Bowls Rep	Observer
Gina Jones	Adam Doherty	Clare Dare			Andy Grainger James Hull Ian Wilcock	Jonathan Evans	Stuart Allen Ian Wood	

Apologies:

Paul Brooke	James Maud	Stuart Dockery	Charlotte Nourse						
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**Opening
welcome /
statement**

The Chair opened the meeting at 19:00 confirming attendance.

**Minutes from
Last meeting**

It was agreed that the minutes from the May 2021 meeting were a true and accurate representation of the discussion that took place.
Date was inaccurate
Typo non-members

**Actions and
matters
arising from
the minutes
of last
meeting**

- Organise a maintenance sub-committee – ONGOING
- Maintenance schedule to be written – ONGOING
- Contract between Club and Spicy Aroma to be found – URGENT/ONGOING
- Sponsorship – ONGOING
- Concrete sheds to be removed – Stuart Allen will start removing over the next couple of weeks – ONGOING
- Maintenance schedule to be written – recent schedule to be circulated – ONGOING
- Quote to be obtained from Tony to redecorate skittle alley – ONGOING
- Letter to Golden City owner to decline use of parking slots for potential new flats – CLOSED
- Correspondence of water usage to be passed onto bowls section – CLOSED
- GDPR update - ONGOING
- Constitution of the club to be reviewed and updated – URGENT Date to go in diary
- Written letter from Gloucestershire Cricket to confirm attendance next year – CLOSED
- Committee members – looking at constitution first before continuing with this - ONGOING

**Bowls Rep
report**

Referred to water rates and what the surface drainage charge was for. Adam said it was a % based on where the buildings were not the actually green.
Email from Paddy now been sent over to Doc and Stuart.
Concrete sheds have been cleared out and are now ready to be relocated over the next few weeks. There is a lot of mess behind the sheds. CCL committee members offered to help out with clearance. Gina suggested a work day. Metal shed could possibly be moved to area where mats could be stored instead of in the small kitchen.
Suggestion that a gate be fitted where the sheds were to the park behind – ACTION

	<p>Home game was a success. Food was appreciated. Mentioned if this could happen again but with a rotation of food. This may be possible with a cook employed.</p> <p>Bowls still don't have a constitution and therefore are not affiliated so are only playing friendlies. Next home match Saturday 19th June – could food be provided? Clare mentioned that she could open the kitchen – sandwiches only.</p> <p>Traditionally, when the main club is not open the bowls provide a cuppa tea and biscuits for visiting teams. Could this happen going forward, with access to a function room? Clare to address CCL committee at next meeting</p> <p>Home fixtures: Sat 19th June 2:30pm – 30 people Wed 14th July 6:00pm – 40 people Thurs 19th August 6:00pm – 30 people Sat 28th August 2:30pm – 30 people Sat 18th September TBC - 40 people Fri 24th September TBC</p> <p>Next committee meeting Tuesday 8th June 2021 at Churchdown Club.</p>
<p>Tennis Rep report</p>	<p>Been a quiet month. One person signed up for social session and said they were interested in becoming a member. Doing well in the league. Ladies team won 1, lost 1, draw 1 – top of the table Men lost 1, draw 2 Men B team won 1, lost 3.</p> <p>Junior coaching has resumed after half-term. Eight people have enrolled in the beginner's adult sessions.</p> <p><u>Maintenance:</u> Fencing contractor has looked at the posts and suggested V-fencing. LTA do not recommend this. Jon will investigate further. Contacted Grimshaw regarding patching/refurbishing the surface. Waiting on a quote.</p> <p>Secretary has retired. Jon currently taking on the role until a replacement is found.</p> <p>Next meeting Monday 14th June via zoom</p>
<p>Treasurers report</p>	<p>This month we have made £3.5K. £1200 was from the government Profit and Loss year to date we are running at a loss. Three out of the five weekends we made a loss. Huge profit over the bank holiday weekend.</p> <p>Current account £6844.28 This weekend taking £1500 £40k in saving £1200 in cash £200 in petty cash</p> <p>Still waiting on the gas bill which is approx. is £500.</p> <p>Spicy Aroma's rent will go back to original terms.</p> <p>Letter from Spicy Aroma received regarding the club opening 7 days a week. Spicy Aroma are turning people away as they will not eat there if they cannot drink. They have had sale and return from the club. They haven't asked us for anymore.</p>

	<p>If they aren't selling the 12 bottles of Cobra we gave them then there is no need for us to open 7 days a week. Spicy Aroma is threatening legal action as we are not open 7 days a week based on the contract. ACTION</p>
<p>Secretary report</p>	<p>Spending time supporting Charlotte</p>
<p>Mangers Report</p>	<p>Apologies from Charlotte for not attending: TV mounted (Paddy to tidy wires & install small shelf) Steve Unett (local business used) - ACTION</p> <p>Awaiting quote for a different business to take on CCTV after Charlotte/Gina jointly ignored by ADE digital</p> <p>Bar hot water heater still leaking - currently switched off at mains, not ideal as no hot water in bar for cleaning - ACTION</p> <p>Staffing, mixed response to bar advert, trial shifts taking place, a number of no shows for trials and planned shifts Overall staff working really hard & were rewarded over past weekend with pizzas/cup cakes</p> <p>Deep fryers not working, CN to contact Tim Price - ACTION</p> <p>Bowls home games in diary (worth opening for) we need to offer them food at a mutually agreeable price, sausage/chips/beans rotated with curry & rice, I would like to offer Kate on an adhoc basis to look after bowlers & Dowty Friday lunch (happens 3x a year) – Committee not keen with Kate returning.</p> <p>Bingo ladies are not continuing, community craft classes will be in on adhoc Thursdays evenings, Liz to plan Halloween/Xmas craft fayres with CN.</p> <p>Live music Sat 12th (time TBC) Posse, for world gin day</p> <p>26 June bowls & tennis open afternoon, CN to liaise with sections to see what support is needed – Bowls and Tennis representatives not fully clear of this - ACTION</p> <p>Keeping eye out for 21 June changes/legislation</p> <p>Euros - rota to reflect additional staff needs</p> <p>Letter from spicy aroma - will need response - ACTION</p> <p>DeliPizza pitch offered for July on trial basis , tying up any logistics with TB Council potential of them hiring kitchen space – Committee all agree with trial pitch. Do they need water access/generator - ACTION</p> <p>Farr & Farr most recent sponsor</p> <p>Centenary weekend, CN to set up joint group with bowlers & tennis to plan. Music booked, hog roast booked Sat, need club, committee tennis & bowls teams for knockout comp (unsure of team numbers/setup)</p>

	<p>New wine list being developed for bar/spicy aroma to decrease wine holding stock (less variety)</p> <p>Thank you to Clare & Gina in particular for continuing support</p>
<p>AOB</p>	<p>Ian - Light box sign to be put up. Need to have consensus on where it will be located.</p> <p>James – AGM – historically the auditor addresses the members so we need him to attend. Will wait until 21st June 2021 before a date is to be arranged.</p> <p>Will look at the deep fat dryer and check elements. If they are broken James will then contact Tim Price.</p> <p>Gina – Sponsorship. Need to make sure that anyone that has sponsored us the money has been allocated where it should be. Need to have a reassessment of who sponsored us and have we done what we promised them.</p> <p>Adam’s effort is way beyond anything that has had to be done before. Adam needs to be recognised for the work that he has put in. Committee agree. Suggested idea is payment per month. Adam needs some sort of benefit for what he is doing - ACTION</p> <p>Stuart – cleaned up the area where all the benches are. Also cleaned up the cigarette ends. Bigger signage needed for smoking area.</p> <p>Formal complaint made regarding a member of the club who spoke about another member in a hostile, rude and loud way in front of children. The complainant felt it discriminated the targeted member and was inappropriate. Chairperson to approach the party and that it has been noted to remind them that it is not appropriate and refrain from anymore breaches - ACTION</p> <p>GDPR – all documentation over 7 years old from last financial year will be destroyed unless it is required for purchases of equipment – ACTION</p>
<p>Date of next meeting</p>	<p>5th July 2021 6:30pm</p>

Clare Dare
Hon Sec CCL