



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING

Date: 12th June 2023

In attendance:

Chair	Vice Chair Hon Treasure	Hon Secretary	Assistant Secretary	Manager	CMTE members	Tennis Rep	Bowls Rep
Gina Jones	Paul Brooke	Clare Dare	Rachel Tomkins	Charlotte Nourse	Ben Brooke		
					Andy Grainger		
					Jo Parry		
					Jason Tomkins		
					Grant Burgess		

Apologies:

Ian Willcock	Richard Fernandes	Graham Dean			
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Members attending:

Trevor Thorn

Opening welcome / statement	The Chair opened the meeting at 6:32pm confirming attendance and apologies.
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Minutes from Last meeting	It was agreed that the minutes from the May 2023 meeting were a true and accurate representation of the discussion that took place.
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Actions and matters arising from the minutes of last meeting	<ul style="list-style-type: none"> • Contact TBC for copy of deeds - ONGOING try to contact previous solicitor • Disabled access and accessibility - ONGOING see updates in Secretary report and AOB proposal by Trevor Thorn • Heating/radiators - CLOSED all completed and heating is now zoned with new radiators in function room / office and entrance • Communication with Bowls and Tennis - CLOSED reiterated that communication with Club secretary is essential. • Secondary account for refurbishment fund - CLOSED • Rate review for Spicy Aroma - contact commercial rental company (KBW Property Consultants and Bruton Knowles Property Consultants) to get a market rental value - ACTION • Catch up with Adam (book keeping) - meeting on Wednesday 14th June. Positive telephone conversation - ACTION
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Bowls Rep report	<p>All is going well. Games are being played regularly. Communication with main Club to be tightened. Updating the website to include fixtures/results. There is now a junior member so Janet is qualifying to be the Bowls welfare officer. DBS to be updated. Insurance documentation needs to be looked at to ensure all is covered - ACTION</p>
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Tennis Rep report	<p>No report due to other priorities. Clare to catch up with Richard regarding matters raised at this meeting. Noise while playing - ACTION Fixture list</p>
Treasurer report	<p>P&L shared for May 2023 Monthly Profit after taxation - £1901.29</p> <p>Cost of goods was higher due to ordering more ale for the Ale Festival.</p> <p>£10231.00 current account (VAT payment made) £80248.00 savings Cash £500 Petty cash £200</p>
Secretary report	<p>To date: 471 members</p> <p>A meeting was held with Gina, Charlotte, Trevor Thorn and David Neild (Clare present to take minutes) regarding poker. It was agreed that:</p> <ul style="list-style-type: none"> • Reserve signs have been agreed by the Committee (October meeting 2022) for the poker on a Saturday and will be on the tables from 12 noon • Poker will not be played on the Saturday's of the Folk and Ale Festival and Cider Festival and any other Saturday that comes up (for example Government/Royal event) with advance notice. If there are tables free there will still be no poker • Dialogue to remain open with the Committee via the WhatsApp group (formal business manner) or email to Club Secretary • Respect to the manager <p>Email from Planning office stating that the proposal of external lift installation is valid as of 24th May 2023 and the application will be determined by the 19th July 2023. A notice has gone up on the post by the car park.</p> <p>Email from Matt Carling, TVM Cheltenham Ltd (Independent Mobility Specialist) with quotes for all the work for the accessibility for all project (approx. £80,000.00), including the toilet by the pool table. The lift he has quoted is different from the one that was submitted to planning. Email sent to Matt Carling to see if it could be changed.</p> <p>Email from Steve Markey: <i>Hi there I was asked to email my thoughts. The oldies of Churchdown club kept it going when it was on its knees but now it seems they are being pushed out, some have been regulars for forty years plus. You need the lounge area for them to be able to sit and talk and have the Families in the pool table area. Some parents just let their kids run riot. Totally understand it's a family club but couldn't the old snooker room be used sometimes for the bands, like when you used to use the area where the Indian is now. It's a case of getting the right balance so everyone is happy.</i></p> <p>It was tried to have bands in the function room when there was a bar there but no one went down there. There is now no bar and therefore it will not draw in customers if the bands were there.</p> <p>The lounge area will remain the quiet area. Staff and committee will ensure that if children are seen running around that they will ask the adults politely to ensure the children are behaving. The speakers in the Sports Area are going to be redirected so that they are further into the Sports Area. We will endeavour to accommodate everybody - reply to Mr Markey - ACTION</p>

<p>Mangers Report</p>	<p>Staffing good, staff always flexible when unexpected busy shifts arise. It's always appreciated at any time for customers/Committee members to help collect glasses/clear tables.</p> <p>Half price memberships from 1 July.</p> <p>Please can Committee members remind customers that the artificial grass area is non-smoking, there has been damage caused to the artificial grass - more signage on order. Action to ensure we can clarify to customers and members exactly where the designated smoking area is.</p> <p>Clare and Charlotte met with Jess and Sarah and they are very happy in the kitchen. We would like to be able to offer them more to grow the reputation of the kitchen, hot lunches less popular in the summer, thoughts on a lighter lunch option. Also, keen to introduce takeaway lunch option - exploring containers etc.</p> <p>In order to grow, the kitchen needs to be redesign and add to kitchen equipment - investment needed - ACTION</p> <p>Consider Friday lunchtime opening after September offering light lunch/fish and chip deal - inclusive option for all, pensioners discount etc.</p> <p>New heating installed.</p> <p>Carpets in bar all cleaned after ale festival.</p> <p>Bus stop shelter damaged by school children climbing on and sitting on the roof, emailed school, Parish Council and club has repaired broken tiles and taken steps to show the steps are not accessible when the Club is not open.</p> <p>Reminder to all groups using function room/bar/alley to please return the room to the way it was found.</p> <p>Gina passed on the thanks from a member regarding the two wakes he attended and how well the Club presented themselves.</p>
<p>AOB</p>	<ul style="list-style-type: none"> ● Trevor Thorn attended to raise two matters: <ol style="list-style-type: none"> 1. Planning of access for all - proposal of a ramp outside as long-term access Trevor Thornes Homes' architect has drawn potential brief plans for an outside ramp (these are available to be seen on the noticeboard). These do not gage the gradients/levels/elevations. Architectural / Survey quotes were provided which would be useful to complete in order to see the versatility of the Club. Committee agreed for Trevor to obtain the levels of the ground where the bus stop is and the levels of the threshold. With this the gradients are worked out to see if there is viability for a long-term ramp. Email to Club Secretary. 2. Sunday 4th June 2023 There were three groups at the Club on Sunday evening; two groups who had hired the bar area and the function room for private functions and a group of members in the outside area. Miscommunication was made by staff that the Club was staying open until 9pm. This was for the private functions and not for the members.

	<p>Management then explained that the Club was actually closing at 7pm (normal Sunday closing). Confusion why the group of members had to leave when there was a fully functioning open bar for the other two groups. This was seen as a spiteful divisive decision. Tempers flared as members felt that the groups were ordering drinks and they weren't allowed. They still do think it was a wrong decision.</p> <p>Gina stated the closing times and admitted that the staff member/management miscommunicated the closing times. Any booking that are taken on, are private events. It had been booked outside of opening hours and therefore management is entrusted to refuse service based on those private functions.</p> <p>Trevor asked if it will be available every Sunday to hire - this is not always the case as it is based on staff availability. Hiring must be done in advance and for a function.</p> <p>Statements were read out from Charlotte and Clare about what happened on that night and the behaviours of members who were very vocal about the decision that the Club was hired out after closing hours to private functions.</p> <p>Trevor asked the committee to consider whether hiring the bar area on a Summers Sunday night is a good idea. Apologies were given to Charlotte for the heated discussion.</p> <p>The committee are all volunteers and will not accept verbal abuse from members, neither will Club staff.</p> <p>If members are not happy with the running of the Club or wish to voice their opinions, they must raise these concerns/opinions correctly, either by attending committee meetings (2nd Monday of each month) or emailing the Club Secretary, not when they are enjoying their own social/family time at the Club.</p> <p>Two members were given a final warning.</p> <ul style="list-style-type: none"> • Tom Webb and Chris Newton of Churchdown Panthers have asked if the Club would consider sponsoring the U12 Girls team and U12 Boys team. Approximately £500 per team - Clare did not vote as she is the Welfare Officer for Churchdown Panthers - Committee agreed to sponsorship.
Date of next meeting	Committee meeting - Monday July 10 th 2023 at 6:30pm

Clare Dare
Hon Sec CCL

Ongoing actions and new ones from June 2023 CMTE meeting:

	Action	Assigned to
	Contact TBC for copy of deeds	Paul / Jason
	Disabled access and accessibility	Clare/Rachel/Gina/Paul
	Secondary account for refurbishment fund	Paul
	Rate review for Spicy Aroma - contact commercial rental company to get a market value	Jo
	Catch up with Adam (book keeping)	Gina/Paul
	Communication with Tennis	Clare
	Insurance documentation from Tennis / Bowls / Main Club to ensure everything is covered.	Clare
	Reply to Mr Markey	Clare
	Redesign of kitchen	Clare
	Signage on how members communicate with staff and committee	Charlotte