



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING

Date: 10th May 2021

In attendance:

Chair	Hon Treasurer	Hon Secretary	Assistant Treasurer	Manager	CMTE members	Tennis Rep	Bowls Rep	Observer
Gina Jones	Adam Doherty	Clare Dare	James Maud	Charlotte Nourse	Andy Grainger James Hull Ian Willcock	Jonathan Evans Neil Cornish	Stuart Dockery Stuart Allen	

Apologies:

Paul Brooke									
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**Opening
welcome /
statement**

The Chair opened the meeting at 18:35, confirming attendance. She thanked the Committee for coming and the representatives from the bowls and tennis section.

**Minutes from
Last meeting**

It was agreed that the minutes from the April 2021 meeting were a true and accurate representation of the discussion that took place.

**Actions and
matters
arising from
the minutes
of last
meeting**

- Organise a maintenance sub-committee – ONGOING
- Manager to procure Lottery King machine or fix old one - **Old one to be used as we have a numerous number of tickets - CLOSED**
- Maintenance schedule to be written – ONGOING
- Enquire about re-opening grant – Grant agreed and in bank account – CLOSED
- Contract between Club and Spicy Aroma to be found – ONGOING
- Discuss with Spicy Aroma a potential sale and return on bottled Cobra and wine – Clare written to Spicy Aroma, price agreed – CLOSED
- Sponsorship – ONGOING
- Events advertising on tables – completed - CLOSED
- Letter to bowls and tennis committee regarding our committee meetings and agenda and inviting two representatives – email sent – CLOSED
- Acknowledgement to the bowls club for their help in relaunching the bowls section and the reopening of the club – Clare to still complete – ONGOING
- Research proposal of renting out two parking spaces to Leo, Golden City - £80-£100 per month per space. Could employ company who will take a percentage for commission. Vote amongst the committee. Unanimous NO across the board . Clare to write a letter of decline.

**Bowls Rep
report**

Green Progress – Constantly improving.
22nd May - The Green formally opens.
Matches – four dates have been secured (2 away and 2 home)
Brochure – Ongoing.
T-shirts – Ordered.
Membership – Currently 24 members

	<p>Website – www. churchdownvillagebowlsclub.com has been secured. Development of website to begin with links to Churchdown Club and the tennis.</p> <p>Water Charges by Club £139.37 questioned.</p> <p>Stu & Stu were updated with the ongoing water charge and drainage case with Severn Trent.</p> <p>Paddy to pass on correspondence of the case and the bowls section was to investigate further - ACTION</p> <p>Bowls section to also look into harvesting rain water and potential use in the future for the bowls and club use to reduce water costs by Severn Trent.</p> <p>Concrete sheds will be removed - ACTION</p> <p>Teas and all other food consumed on the Club site is to be produced and purchased from Churchdown Club. This also applies to every section, club and group that use the Churchdown Club site.</p> <p>The kitchen at the end of the skittle alley was condemned and now only used for storage for the main club.</p>
<p>Tennis Rep report</p>	<p>Jon Evans – Thanks Bowls Section for their report</p> <p>Tennis is starting to return to normal after impact of pandemic.</p> <p>56 members have signed up to date.</p> <p>£525.00 has been paid to club (20% of income).</p> <p>Jon was encouraged by interest of other club members in wanting to use the tennis courts and hoped they would join the tennis club.</p> <p>Pay and play would not be covered by their insurance.</p> <p>League fixtures are ongoing.</p> <p>Coaching was to resume on Saturday mornings.</p> <p>22 juniors booked for 10-week course.</p> <p>None tennis club members could come for a free taster coaching session to decide if they want to join the tennis club.</p> <p>Maintenance of tennis surface:</p> <p>Simon paid £140 to remove moss. The moss has come back.</p> <p>Over hanging cherry tree may have some effect on surface.</p> <p>Pruning of tree required - ACTION</p> <p>Memorial Garden: Access and maintenance required Who is required to carry this out? - ACTION.</p> <p>Resurfacing of tennis court due to surface breaking up. Jon Evans has obtained quote from specialist. £22,000.00 was quoted.</p> <p>Chair notes: No resurfacing to be booked or commenced prior to permission being obtained from the Main Club Committee.</p> <p>Jon Evans notes the concrete posts for metal fence are also in need of repair.</p> <p>As the tennis club doesn't have a lot of funds it will have to wait.</p> <p>Window in Tennis Club House has been replaced.</p> <p>Grants are hard to obtain from LTA. Many hoops to jump.</p> <p>Manager offers Tennis and Bowls section opportunity to hold their meeting in the Club function room. This was welcomed by both sections.</p> <p>Chair notes that as the Tennis and Bowls are welcome to the club committee meeting that two representatives from the main club will be welcomed to the Tennis and Bowls club committee meetings.</p>
<p>Treasurers report</p>	<p>Opening on the 12th April has been a success financially.</p> <p>Treasurer hands round P&L.</p> <p>With all the hard work put in we are in a healthy financial position.</p> <p>£6000 current account</p> <p>£930 petty cash</p> <p>£40000 savings</p> <p>Spicy Aroma Covid rent discount to stop. Spicy Aroma contract was discussed. 4 years left before renegotiation of rent.</p> <p>Committee members thank Adam for all his hard work obtaining grants etc.</p>

Secretary report	Letters to Spicy Aroma regarding alcohol in fridges and disposing of waste.
Mangers Report	<p>Staffing – All going well Preparations ongoing for the opening of inside on the 21st May. More staffing needed. Kitchen: Cook been interviewed and offered job. Waiting for confirmation of acceptance. Professional deep clean booked for next week. Stock take went well and positive comments were noted by stock controller. Keg destruction refund ongoing. Cellar Supplies were noted as being helpful and reducing rates to pre-pandemic prices. New membership cards arrived. New price of £2.00 each for customer as they have gone up in price from the supplier. GDPR update to be looked at. Sale or return price list for Spicy Aroma to be set out. Skittle Alley refurbishment. Quote required from Tony that painted to main club house. Extra CCTV and television installation is booked for the 16th May.</p>
AOB	<p>More committee members needed but no more that 10 altogether - ACTION Constitution is out of date and needs to be reviewed – ACTION Paddy to make a Clubsize stage. Club to reimburse</p> <p>Stu Dockery (Bowls): Could secretary write letter from Main Club to say they are welcome to use the bowls green for the next two years at least. This is only possible if circumstances stay the same and no other major upheaval like a global pandemic change the situation - ACTION</p> <p>Chair: Cheltenham Cricket Festival We have been asked if we would like to be involved this year. Note: usually it takes 8-10 months to organise and the time left is less than two month. The cost would be between £3000-£5000. The advantages are beer sales but because of the bad weather and the pandemic restrictions there would be no guaranty of recouping costs. The stress on the club financially and staffing would be extensive. A vote was put to the Club Committee members and it was a unanimous NO across the board. A written letter from Gloucestershire Cricket Club will be asked for on Headed Paper to confirm that even if we don't attend this year that our place will be left open for next year and we will be welcomed to be involved with plenty of time to prepare.</p>
Date of next meeting	7 th June 2021 6:30pm

Clare Dare
Hon Sec CCL