



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE (CMTE) MEETING

Date: 15th May 2023

In attendance:

Chair	Vice Chair Hon Treasure	Hon Secretary	Assistant Secretary	Manager	CMTE members	Tennis Rep	Bowls Rep
Gina Jones	Paul Brooke	Clare Dare	Rachel Tomkins	Charlotte Nourse	Ben Brooke		Graham Dean
					Andy Grainger		
					Grant Burgess		
					Jo Parry		
					Jason Tomkins		

Apologies:

Ian Willcock	Richard Fernandes				
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Opening welcome / statement

The Chair opened the meeting at 6:33pm confirming attendance and apologies.

Minutes from Last meeting

It was agreed that the minutes from the April 2023 meeting were a true and accurate representation of the discussion that took place.

Actions and matters arising from the minutes of last meeting

- Deeds of Club to be found to look at boundaries or requested from Tewkesbury Borough Council - Back fence belongs to Club. This was confirmed by TBC that the fence belonged to the Club. Copy of deeds to be obtained - ONGOING
- Disabled access and accessibility - ONGOING
New contact for possible lift provider - Jackson's lifts in Bristol.
- Function room heating. - See AOB
- Contact Carters for building quote for access for all - Add to Disabled access and accessibility - CLOSED
- Letter to Spicy Aroma to inform them of the increase in electricity rates - CLOSED
- Rate review for Spicy Aroma - ONGOING

Bowls Rep report

Season has started with three friendlies having been played so far. Two wins and lost one. All going well with more new members.

Main Club has requested better communication especially with Clare so she is aware of meetings/agenda/minutes. This needs to be via email - ACTION

Tennis Rep report

No report
Pay and Play is still continuing

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Treasurer report	<p>P&L shared for April 2023 Profit after taxation - £4668.13</p> <p>Another good month, with high bar and food sales. Maintenance was a big spend which was essential. Electricity rates due to rise June.</p> <p>£11245.00 current account £80097.00 savings Cash £500 Petty cash £200</p> <p>Should the Club have a secondary fund - cap the savings and then put the rest back into the Club (upgrading furniture, kerb appeal) - ACTION</p>
Secretary report	<p>To date: 450 members Non-member who attended the coronation said that there was a 'real village atmosphere' in the Club and has subsequently joined.</p> <p>No further news from the planning department.</p> <p>Four brown bins have been provided by Tewkesbury Borough Council for the year (£50 per year). Bowls are able to use two of them. Two need to be left in the car park for the use of the Main Club. If come the day before collection there is space, then Bowls can fill them.</p> <p>Kitchen - consider a dishwasher and possible redesign (cheap as possible). Committee agreed that Clare could look into this after meeting with Sarah and Jess at the end of the month.</p>
Mangers Report	<p>Coronation weekend was very successful. Thank you to all those who offered time to man the bbq/glass collecting/bin emptying and the members of staff who worked on over and above allocated shifts.</p> <p>Haven't met with Jess and Sarah yet regarding kitchen - check new date with Clare. Feedback on the food is good. Catering for approximately 25 on Sundays.</p> <p>Upcoming ale festival. Committee to pencil in slots to man the ale bar.</p> <p>New staff member this month, Kirstie.</p>
AOB	<p>Heating quotes for changing valves on the radiators. Discussed that radiators to be changed instead as they are considerably old and also because the boiler is a condensing. Changing the radiators means the boiler can be run at a cooler temperature and therefore at an efficient rate. Committee agreed for this to be added to the quote - ACTION</p> <p>Poker - refer to October 2022 minutes - there will be times when tables are not available - it was reasonable that the reserved signs were not put out on the coronation weekend - would ask that customers are not made to move off tables to accommodate poker and if signs are not out then managers decision should be respected, other areas in the club can be offered for poker.</p> <p>Notice has been given of no poker tables available during ale/cider weekends due to tables being removed for ale/cider racks.</p> <p>Catch up with Adam to be arrange to ensure all is well - ACTION</p>

	<p>Lettering for President board is now updated</p> <p>A huge thank you to Charlotte for the Coronation Weekend. There was a lot of praise from members.</p>
Date of next meeting	Committee meeting - Monday June 12th 2023 at 6:30pm

Clare Dare

Hon Sec CCL

Ongoing actions and new ones from May 2023 CMTE meeting:

	Action	Assigned to
	Contact TBC for copy of deeds	Paul
	Disabled access and accessibility	Clare/Rachel/Gina/Paul
	Heating/radiators	Maintenance sub-committee
	Communication with Bowls and Tennis	Clare
	Secondary account for refurbishment fund	Paul
	Rate review for Spicy Aroma	Committee
	Catch up with Adam (book keeping)	Gina/Paul