



MINUTES FROM CHURCHDOWN CLUB LTD COMMITTEE MEETING

Date: 9th September 2024

In attendance:

Chair	Vice Chair	Hon Treasure	Hon Secretary	Assistant Secretary	Manager	CMTE members	Tennis Rep	Bowls Rep
Gina Jones					Charlotte Nourse	Andy Grainger		
						Grant Burgess		
						Leo Tarrant		
						Anna Bevan		

Members: Mike Bottomley, Paul from Kings FC

Apologies:

Graham Dean	Richard Fernandes	Jo Parry	Patrick McCaffrey	Clare Dare	Hannah Benyon
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Opening welcome / statement	<p>The Chair opened the meeting at 19:04pm confirming attendance and apologies.</p> <p>The committee passed on their thoughts to Jo, Patrick and Coco.</p> <p>The committee thanks Charlotte for organising and managing the Family Fun Day and the Cider Festival. They were a complete success, and the club was a vibrant and fun place with lots of new visitors and people who hadn't been there for a long time.</p>
Minutes from Last meeting	<p>It was agreed that the minutes from the August 2024 meeting accurately represented the discussion that took place.</p>
Actions and matters arising from the minutes of last meeting	<ul style="list-style-type: none"> • Offering of the Club to the community strategy (inc. grants) - ONGOING • Contact bank - credit cards to be issued to Manager and Maintenance/hosting of card machine - ACTIONED to review banking provider - ONGOING • Friday afternoon openings - To be discussed further in Manager Meeting - ONGOING • Three quotes for rental review of the restaurant - ONGOING waiting to hear from companies • EICR report - The ONGOING EICR test has been completed, meeting electricians on site to look at priorities.
Bowls Rep report	<p>Nothing to report.</p> <p>All has gone well with the league.</p> <p>Thanks to Charlotte for the successful fun day.</p> <p>Facebook followers have gone up to 150.</p>
Tennis Rep report	<p>Submitted by email.</p> <p>We had a great response to the fun day that was held at the club, so a big thank you to Neal (our club coach), Mike and Victor in helping keeping a load of the kids/adults entertained.</p>

	<p>The league matches are now all finished. The ladies won their division and will get promoted to the 2nd division (very well deserved). Unfortunately the A team will be demoted back down to the 3rd division. It's been a tough season, with some close games but we have suffered with too many injuries etc. The B team finished 4th, but we managed to introduce a fair few juniors into playing for the teams, which is great for the future of the club. On a personal note, I played for the first time last week, so for me at least, it's looking up.</p> <p>The Clubhouse/Pavillion (It's that fancy now) has nice new flooring and with just a few minor things left to do, is all done.</p> <p>As for the external areas, I've tried to hack back all the thorn bushes in the gap behind the far fence as much as possible. I'll try and keep this up throughout the winter, maybe even remove as much as possible each week and weed membrane over the top. With this in mind, does the club have some spare membrane left over. I think someone mentioned that there was some spare. We hope to have a tennis meeting later in the week to discuss how we will proceed with the memorial area. Is there any chance that the club can help with sorting this out?</p>
Mangers Report	<p>August ended the summer with a successful month in particular the cider festival where all 3 days were immensely busy.</p> <p>£41k total sales £39k drink sales</p> <p>Coors was top seller this month with 1093 pints served</p> <p>Out of total revenue for the month 2.4% sales were Sunday roast</p> <p>Additionally 2.6% sales were chilled rolls plus bar snacks.</p> <p>Sadly Jess and Sarah finished their last roasts yesterday, Sarah broke her toe and was unable to work so Jess's sister stepped in - personally I feel Jess and Sarah have gone above & beyond to complete the 4 weeks notice period and would personally like to thank them for this, they were a joy to work with and my bar team will miss them.</p> <p>Oktoberfest pints Veltins 50L £148.50 (87 pints) Erdinger 30L £122 (52 pints) Sell at same price per pint as Madri/ Staro Madri = £143</p>
Secretary report	<p>Jo was unable to attend so Gina delivered report.</p> <p>Membership to date is 559 members.</p> <p>Jess and Sarah completed the final Sunday lunch, and Charlotte thanked them for all their hard work and presented them with flowers. They went above and beyond to make the Sunday Lunches a success. Unfortunately, the cost of food made it impossible to run without losing money.</p> <p>Letter from P88 Pest Control: Fees to be increased. As there is a limited number of committee members present, it was agreed to one visit at the new rate and an investigation to see if that price is competitive. ACTION</p>
Treasurer report	<p>Hannah was on holiday so Gina delivered report.</p> <p>The chair and Charlotte met with the bookkeeper and new accountant from Wildin's. So far, this has been a positive process. Hannah, our new treasurer, will work with us over the next month and be ready to report at the next committee meeting.</p> <p>Current account - £4517.15 Savings account. - £62208.69 Fundraising account - £2467.00</p>

<p>Agenda items</p>	<p>Member emails and points raised:</p> <ul style="list-style-type: none"> • Paul from Kings Football Club is looking for the club to sponsor their club £750.00. They would like to use the club for their post-match socials, hold meetings, and help with our fundraising. We would have our logo on their shirts. They would like to promote the club on their social media and support us when we need it. • P88 Pest Control – increase in pest control fees. • Mike Bottomley – (Member) Would like to help with fundraising for the Access campaign. Mike explained he could help with the grant application investigation and other possibilities to assist in fundraising. We explained where we were in the process and invited him to join our sub-committee. <p>Committee Member points raised:</p> <ul style="list-style-type: none"> • Can we get quotes for Property Maintenance Company – Quote for the whole site - ACTION • Committee members and officers are all voluntary and put their heart and soul into supporting Churchdown Club and doing a huge amount of work behind the scenes. When a committee member is having a social drink at the club, they become customers like everybody else. It has come to light that some people expect them to be on duty all the time and whenever they are at the club. If there are any questions or enquiries, please email them to secretary@churchdownclub.co.uk, and they will be raised at the next committee meeting. These take place on the second Monday of the month.
<p>Voting</p>	<p>1. Kings Football Club Sponsorship £750.00 – Approved</p>
<p>AOB</p>	<p>Kings Sponsorship, looking for £750, it is already encouraging to see the team in on Saturday enjoying post-match drinks & live music. Kitchen to be locked when not in use – ACTION Warm Space – registration – ACTION Hall Hire & Venue Hire – registration – ACTION Property Maintenance Company – Quote for whole site - ACTION Social Media promotion for Work Day - Saturday 21st September 2024 – ACTION Next Fundraising meeting Wednesday 18th September 2024</p>
	<p>Committee meeting Monday 15th October 2024 at 7:00pm</p>

Ongoing actions and new ones from September 2024 Committee meeting:

	Action	Assigned to
	Offering of the Club to the community strategy (inc. grants)	Club Access Strategy sub-committee
	Contact bank - credit cards to be issued to Manager and Maintenance / hosting of card machine Look at other bank accounts	Gina/Charlotte
	Friday afternoon openings	Charlotte/Gina/Jo
	Three quotes for rental of restaurant	Jo

	EICR report risk assessment priorities	Patrick
	Look at comparable bank accounts	Gina / Patrick

Notes for Spring 2025

Solar panels

Archaeological survey