Churchdown Club Committee Meeting Minutes

Date: 19 May 2026
Location: Churchdown Club
Chair: Gina Jones

1. Attendance

Present: Gina Jones (Chair), Patrick (Deputy Chair), Jo (Secretary), Anna (Deputy Treasurer), Grant (Treasurer).
Apologies: Charlotte (Manager), Paul Hopkins, Leo, Richard (Tennis Representative).

2. Approval of Previous Minutes

Approval of the April 2026 minutes was deferred until the next meeting.

3. Reports

Bowls Report – Season underway with mixed results. Fundraising has commenced for refurbishment of the changing facilities. Wednesday opening arrangements were discussed and the Club will continue to support fixtures where staffing permits.
Tennis Report – Season progressing well. Court lighting application remains ongoing. Bench refurbishment completed and a further bench requires repair.
Manager's Report – Ale Festival generated approximately £11,000 in revenue and secured around 20 new memberships. World Cup preparations are underway. Beer supply arrangements and operational matters were reviewed.
Secretary's Report – Current membership approximately 677.
Treasurer's Report – Current Account £34,559.02; Access for All Fund £10,368.75; Savings £34,301.68. Gross Profit YTD £84,744.64 and Net Profit YTD £11,574.10.

4. Ongoing Agenda Items & Updates

Section 106 funding opportunity progressing.
Bank mandate updates remain ongoing.
InPost lockers deferred pending car park resurfacing.
Shed purchase approved and ordering to proceed.
Access improvements project awaiting ramp costings and drainage review.

5. Key Discussion Items

Communication between the Committee and Management was discussed. It was agreed that communication should continue through agreed channels and responses provided following Committee consideration where appropriate.
Cleaning standards were reviewed. Whilst general standards were considered satisfactory, the Committee agreed to develop an enhanced cleaning schedule covering periodic deep-cleaning tasks.
An update was received regarding Sonia's contract arrangements and the Committee agreed to progress the revised contract.
Management KPIs and reporting arrangements were reviewed.
Beer supply contracts and future product options were discussed.
An update was received regarding ongoing lease compliance matters relating to Spicy Aroma. Legal advice remains ongoing.

6. Decisions

No discount scheme will be introduced for visiting teams.
Wednesday bowls openings will continue where staffing allows.
An enhanced cleaning schedule will be developed.
Sonia's revised contract arrangements will be progressed.
Legal advice will continue to guide tenancy matters.

7. Actions

Issue management correspondence.
Develop enhanced cleaning schedule.
Progress Sonia's revised contract.
Complete bank mandate updates.
Submit funding expression of interest.
Order approved shed.
Obtain legal update regarding tenancy compliance matters.

8. Any Other Business

The positive relationship between the Club Committee and sporting sections was noted and welcomed.

9. Date of Next Meeting

08 June 2026 at 7.00pm.